

DRAFT

Minutes of the meeting of the
Spelthorne LOCAL COMMITTEE
held at 6.30 pm on 24 June 2013
at Council Offices, Knowle Green, Staines-upon-Thames. TW18 1XA.

Surrey County Council Members:

- * Mr Richard Walsh (Chairman)
- * Mrs Denise Saliagopoulos (Vice-Chairman)
- * Mr Ian Beardsmore
- * Mrs Carol Coleman
- * Mr Robert Evans
- * Mr Tim Evans
- * Mr Daniel Jenkins

Borough / District Members:

- * Borough Councillor Chris Frazer
- Borough Councillor Ian Harvey
- * Borough Councillor Jean Pinkerton
- Borough Councillor Joanne Sexton
- * Borough Councillor Richard Smith-Ainsley
- * Borough Councillor Spencer Taylor
- * Borough Councillor Robert Watts

* = present

30/13 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS [Item 1]

Apologies were received from Councillor Sexton and Councillor Harvey.

31/13 MINUTES OF PREVIOUS MEETING [Item 2]

Minutes from the Local Committee held on 18th March 2013 were agreed and approved as an accurate record and were signed by the Chairman.

32/13 DECLARATIONS OF INTEREST [Item 3]

There were no declarations of interest.

33/13 CHAIRMAN'S ANNOUNCEMENTS [Item 4]

The Chairman Richard Walsh suggested that members of the committee might like to consider a new seating arrangement, to ensure members of the public and also officers presenting reports were able to view committee members, rather than sit behind them at all times. He suggested that members sat on both sides of the Chamber in the outer circle and officers sat along the front, facing the members and the public. The Chairman and supporting officers would sit on the top row, also facing into the Chamber.

This will be considered for future meetings.

34/13 PETITIONS & LETTERS OF REPRESENTATION [Item 5]

A Petition was received from Councillor Penny Forbes-Forsyth on behalf of the residents of Knowle Park Avenue and Gordon Close Staines, which contained 62 signatures and read:

“We, the undersigned who reside in Knowle Park Avenue and Gordon Close wish to petition Surrey County Council to take action to prevent inconsiderate parking in this residential area. Commuters to local businesses are causing obstruction and are parking dangerously on road junctions. It is a danger to residents driving in and out of the area. We ask for an urgent review and remedy to the parking situation.”

Councillor Forbes-Forsyth spoke for three minutes about the petition. The Chairman then used his discretion to allow a resident to comment on the petition.

The Chairman stated that officers will consult in full and a scheme will be investigated and proposed. The majority view will be taken forward.

A formal response to the petition will be presented by officers at the next Local Committee on 30th September 2013.

35/13 PETITION RESPONSE [Item 5a]

No petition was received at the previous Local Committee meeting on 18th March 2013.

36/13 MEMBER QUESTION TIME [Item 6]

The Local Committee received five Member questions in advance of the meeting, from Councillor Chris Frazer and Mrs Denise Saliagopoulos. Please see Annexe 1 to these minutes.

37/13 PUBLIC QUESTION TIME [Item 7]

The Local Committee received two written questions from members of the public in advance of the meeting, from Mr John Carruthers and Mr Andrew McLuskey. Please see Annexe 1 to these minutes.

38/13 COMMUNITY SAFETY PARTNERSHIP UPDATE 2012-13 [Item 8]

The Chairman welcomed Inspector Derrick Laing, who presented the report on behalf of Keith McGroary, Community Safety Manager, Spelthorne Borough Council.

A new recommendation was proposed and seconded, then agreed (see iii).
Noted: Surrey County Council contributes other funds to community safety in Spelthorne, for example towards domestic abuse outreach work.

The Local Committee (Spelthorne) AGREED:

- i. To receive and note the 2013 – 2016 Partnership Plan.
- ii. To receive and note the details of the Performance Overview and Performance Data 2012 – 2013.
- iii. **That the Community Safety budget of £3,226 that has been delegated to the Local Committee be transferred to Spelthorne Community Safety Partnership and that the Community Partnership Manager authorise its expenditure in accordance with the Local Committee's decision.**

39/13 HIGHWAYS UPDATE [Item 9]

The Chairman welcomed Nick Healey, Area Highways Manager (North East), who presented the report. The Chairman asked that members attend the Highways Workshop on 18th July. Members requested that the time be changed from afternoon to evening. 6.30pm to 8.30pm was agreed.

An amendment to Table 5 in paragraph 2.4 was noted: Feltham Hill Weight Restriction should read Feltham Road Weight Restriction.

THE LOCAL COMMITTEE (SPELTHORNE) AGREED:

- (i) To authorise the Area Team Manager in consultation with the Chairman, Vice Chairman, and relevant Divisional Member(s) to undertake all necessary procedures to deliver the agreed programmes.

40/13 HIGHWAYS: OPERATION HORIZON [Item 10]

The Chairman welcomed Mark Borland, Highways Group Manager and Jane Young, Carriageway Team Leader, who presented the report.

Mark confirmed that Project Horizon is dealing with drainage and agreed that any monies from the Local Committee already allocated to drainage could be spent elsewhere. He also confirmed that some roads that had been requested to be included in Project Horizon had not proved suitable when investigated by engineers. The Local Surface Treatment Programme will pick some of these roads up at a later date.

The Chairman asked for some amendments in the report to be noted: 2.11: 'Epsom & Ewell' should say 'Spelthorne'. 2.12: 'exiting' should say 'existing'.

An addition to recommendation (ii) was agreed – see below.

THE LOCAL COMMITTEE (SPELTHORNE) AGREED:

- i. To note the decision made by Cabinet on the 26th March 2013 to allocate capital monies to Operation Horizon as detailed in the Medium Term Financial Plan.

- ii. To formally approve the Operation Horizon programme for Spelthorne and that the 35km of road, across the defined scheme list detailed in Annexe One, is resurfaced over the investment period. **The priority of the roads contained in the Annexe will be continually reviewed.**
- iii. That Surrey Highways produce an annual report in March 2014 confirming to Local Committee programme progress and success to date.

41/13 WALTON BRIDGE LINKS CYCLE SAFETY SCHEME [Item 11]

The Chairman welcomed Duncan Knox and David Sharpington from SCC Road Safety Team, who presented the report. There was discussion around the consultation methods and additional wording was agreed and added to recommendation (i) below.

It was noted that on page 74, Item 11, paragraph 6.1, Sensory Impairments should be added to the identified 'Key Impacts'.

The officers were congratulated for winning their bid for funding from the Department for Transport. Surrey received the second highest amount nationally from this funding round. There was a request to hold an evening workshop for committee members regarding any possible future cycle schemes, should further funding become available.

THE LOCAL COMMITTEE (SPELTHORNE) AGREED:

- i. The consultation plan presented within the report, **with the addition of a public exhibition in Shepperton.**
- ii. To approve the advertisement of any statutory notices, in accordance with the Road Traffic Regulation Act 1984, and subject to no objections being upheld, the necessary Orders be made.
- iii. Delegation of authority to officers, in consultation with the Chairman and Vice-Chairman of the Local Committee, along with the relevant Divisional Member/s to consider, resolve and where necessary over rule any objections received in connection with the proposal.

42/13 DECISION ON LOCAL COMMITTEE SUBSTITUTES [Item 12]

The Chairman asked the Committee to decide whether it wished to co-opt substitutes for the Borough Council co-opted members on the Local Committee, in the municipal year 2013/14. There was a vote: 8 – yes; 1 – no.

THE LOCAL COMMITTEE (SPELTHORNE) AGREED:

- i. **To continue to allow co-opted substitutes in the municipal year 2013/14 for Spelthorne Borough Council members.**

43/13 REPRESENTATION ON OUTSIDE BODIES [Item 13]

Membership of the various task groups and outside bodies was discussed. It was requested that the word 'members' in recommendations (i) and (ii) be changed to 'councillors'.

THE LOCAL COMMITTEE (SPELTHORNE) AGREED:

- (i) That **Councillors** be appointed to the outside bodies, partnerships and task groups listed in the report.
- (ii) That **Councillors** be allowed to bring update reports from those bodies and partnerships to the Committee, when relevant.
- (iii) The terms of reference of the Youth Task Group and the Parking Task Group.

44/13 YOUTH PERFORMANCE: SERVICES FOR YOUNG PEOPLE COMMISSIONS IN SPELTHORNE 2012-13 [Item 14]

The Chairman welcomed SCC Contract Performance Officer Leigh Middleton, who presented the report, which was viewed as a positive report. Committee members commented that youth work had vastly improved from three years ago and that youth officers should be congratulated on their work, particularly on the reduction of NEETS.

The Chairman adjourned the meeting at 9.27pm for a member of the public, Mr Ian Robinson, to speak regarding intergeneration projects. Mr Robinson would like more older people working with young people.

The meeting re-commenced at 9.31pm. Leigh said he will talk to Mr Robinson and put him in touch with the managing agent of Spelthorne's youth centres.

To clarify: bottom of page 91, Item 14, Annexe 1, Section 3 – the Skill Centre is in Ashford. It takes 8-12 young people at any one time. Further plans for more skill centres can be made, depending on the need, if funding is available.

The Chairman wished the following corrections be noted:

Page 91: Item 14, Annexe 1, Section 3 – at the top of page 91 the table heading should read £50,100 (not £41,754) and 7.46 (not 7.86).

The Chairman then welcomed Mike Abbott from Surrey Youth Focus, who explained the changes in the administration of the SCC Youth Small Grants scheme. Surrey Youth Focus will now be administering this scheme and bids will be sent to the Youth Task Group Chairman and the relevant SCC divisional member, for information. The decision to grant funding has been devolved to SCC officers.

At present the scheme is advertised online via websites and Twitter etc. Applications are made online. It was suggested that the scheme be advertised in other media, for example, SCC 'Surrey Matters' publication, via SCC Communications team.

The Local Committee (Spelthorne) noted:

- (i) The progress Services for Young People has made during 2012/13 to increase participation for young people in Spelthorne, as set out in the annexes to the report.

45/13 LOCAL PREVENTION FRAMEWORK (YOUTH) - TASK GROUP RECOMMENDATION [Item 15]

Leigh Middleton, SCC, presented the report on behalf of Garath Symonds.

The recommendation for the of award of funding is the culmination of several months' work by the Youth Task Group that will result in services being commissioned by the Local Committee in response to local need. The focus of the work will be to reduce the risk factors that are predictors of young people becoming Not in Education Employment or Training (NEET) in Spelthorne.

The Local Committee is responsible for commissioning services to prevent young people becoming Not in Education, Employment or Training within their local area. The Youth Task Group has recently met and received presentation from a range of potential suppliers.

It was requested that the words 'per annum' to be added to the recommendation. The following correction was noted: Page 100, Item 15, paragraph 2.8 – 'Three bidders were shortlisted; all were not for profit organisations.' (*Not* 'for profit').

THE LOCAL COMMITTEE (SPELTHORNE) AGREED:

To approve the Youth Task Group recommendation to award a funding agreement for a twenty four month period from 01 September 2013 to the following provider:

- (i) Lifetrain Trust for 100% of the contract value (£125,000 **per annum**) to prevent young people from becoming NEET in Spelthorne.

46/13 FORWARD PROGRAMME 2013/14 [Item 16]

The Forward Programme was agreed. An item on Public Health is to be added.

47/13 DATE OF THE NEXT MEETING [Item 17]

To be held on Monday 30th September 2013 at 7pm in the Council Chamber, Spelthorne Council Offices, Knowle Green, Staines TW18 1XB
(6.30pm – 7pm: Informal Public Question Time.)

The meeting, which commenced at 7pm, ended at 9.55pm.

ANNEXE 1: WRITTEN QUESTIONS (ITEM 6 & ITEM 7)

Meeting ended at: 9.55 pm

Chairman